Date :

To  
The Manager  
Depart of Technical Support Team  
Gulshan, Dhaka - 1212

Subject : Letter of authorization allowed y our access to our account / system .

Dear Eicra Team,

I, the undersigned, have been a customer of Eicra Soft Limited and maintaining my account with full satisfactions. I hereby authorize Eicra team to login to my following account with the given login credentials as follows :

|  |  |  |  |
| --- | --- | --- | --- |
| **Temporary Access** | **Cpanel / Control panel** | **Database Login** | **Software login details** |
| Login URL : |  |  | N / A |
| Username : |  |  | N / A |
| Password : |  |  | N / A |

Please login to my system/account using above login credentials in order to assist and guide to the best of your knowledge. We understand the risk and undertake to change the above login credentials immediately after complete of tasks.

In case you need to contact me for any clarification or verification, please send me an email to my registered account, which is the verified email linked to both the accounts I hold with you.  
  
Thanking you,  
  
Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
(Signature)  
Name :